



VAPPA Board Meeting Minutes - DRAFT

Date: Thursday, May 23, 2019 @ 2:00 pm

Place: Teleconference

Welcome/Introductions/roll-call. In attendance:

- Joe Bocchiaro III (JB3)
- Brian Connolly (BC)
- Julie Bubb (JB)
- Mike Merriam (MM)
- David Guglielmo (DG)
- Angela Stimpson (AS)
- Meghan Johnston (MJ)
- Jamie Joyner

Absent:

- Greg Sachs (GS)
- Steve Glazner (SGz)

Roundtable Updates

BC:

MM:

MJ:

- All bills paid for past conference, and annual bills for insurance, etc.

GS:

- Business Partner list is up to date

JB:

DG:

AS:

JB3:

Discussion of 2020 reception and conference venues.

- Reception and conference facilities very nice at CNU
- Kingsmill also very nice conference facilities
- Fort MaGruder didn't seem to set the right tone
- Kingsmill rooms expensive; could reduce room rates by paying more for the conference venue
- Would cost of Kingsmill be prohibitive for people coming?
 - We want to make VAPPA membership and participation available to all Virginia educational institutions
 - State funded institutions can only pay 15% above GFA allowance for hotel rooms
 - Could be room to raise conference fee for attendees
 - Easier for institutions to pay a higher registration fee to buy down hotel cost.
- Possible time of year flexibility of Kingsmill?
- W&M education conference spaces were nice, though not as fancy as Kingsmill
- JB3 reported on business partner conference call; not great participation call... 9 out of 61 invited, though they were active!
 - Excited about Kingsmill, but concerned that we make it affordable for as many institutions as possible
 - Motivation for conference sponsors: networking! This is enhanced by being together at the same hotel.
 - Important to communicate timing to business partners. Changing the schedule will affect smaller companies more as they have to adjust their schedule of conferences they attend.
 - Not really in favor of moving to May, though probably wouldn't change our level of support.
 - Family friendly not probably as attractive to business partners? More concerned about good exposure/networking.
 - Family availability in May not good with school and extracurricular events.
 - Habitat for Humanity Day, or other pro bono project?
 - Face time with facilities staff is paramount
- CNU beautiful facilities, though vendor display area may be more difficult to tie into conference area depending on how many vendors we get
- W&M a little smaller, fewer break out rooms, vendor display area around open through floor area
- Scenarios
 - W&M tour and reception, Kingsmill hotel and conference
 - First week in March or last week in May?
 - Discussion of graduation pressure vs. possibility for bad weather

- CNU tour, reception, and conference (partner with hotel to group together)
- Voted 6-1 to go to W&M for tour and reception and Kingsmill for hotel and conference in March
 - Golf outing first morning, then tours and reception. Conference second day?
 - Could host a drive-in workshop first morning running concurrently with golf
- Discussion of Conference theme ideas:
 - Building Science; AI, machine learning - Brian can elaborate. Everyone liked this option
- Recruiting new members!
 - JB3 has someone interested in being the next business partner liaison
 - BC working on some options, proposed a face to face meeting at W&L this summer
- Educational opportunities
 - UVA hosting a supervisor's toolkit in September
 - UR hosting one in October
 - What else can we support?
- JB3: CINTAS has scholarship for national APPA; room, board, registration

Meeting adjourned at 3:29pm

Action Items:

1. Meeting Minutes (GS)
2. Next meeting invitation and agenda (BC)
3. Notify and work on specifics with W&L and Kingsmill

Next Meeting Dates:

Thursday, June 20th @ 2pm