



## **VAPPA Board Meeting Minutes - DRAFT**

**Date: Friday, Nov. 16, 2018 @ 1:30 pm**

**Place: Teleconference**

### **Welcome/Introductions/roll-call. In attendance:**

- Mike Merriam (MM)
- Joe Bocchiaro III (JB3)
- Joe Martinez (JMz)
- David Guglielmo (DG)
- Steve Glazner (SGz)
- Greg Sachs (GS)
- Craig Short (CS)

### **Absent:**

- Julie Bubb (JB)
- Meghan Johnston (MJ)
- John Prengaman (JP)

### **Review/approval of minutes**

- October minutes approved

### **Round table updates**

#### President (MM)

- Updates from UVA
- APPA listserv invitation sent out
  - Discussion of listserv changes. Looking to encourage members on the listserv feel to comfortable contributing questions/information.
  - Anyone on the list can send messages using [vappa@lyris.appa.org](mailto:vappa@lyris.appa.org)
- Discussion on VAPPA funding of workshops; looking for update from Susanne on whether we funded any sponsorships for the recent leadership workshop.
- Nominations for Board succession
  - Mike talked with former colleague who has interest
  - Are we all talking this up?
  - MM proposed advertising positions that will be open to the entire membership

- Roles that need to be filled:
  - President-Elect
  - VP for Communications
  - Other positions that repeat terms are an option for but could have nominations
    - Treasurer
- Discussion of terms, transfer of knowledge
  - For President in particular, a one year term is short in terms of figuring out the role
- Discussion of schedule for Board call
  - This time doesn't seem to work for Meghan or John
  - Any day but Monday works for most everyone on the call
  - Lunchtime meetings not preferred

President-Elect (CS)

- What are available conference sponsorships?
  - Was sent to business partners
  - MM will send out to Board
    - Apprentice \$500
    - Journeyman \$1000
    - Master \$2000
    - Mentor \$3000

Past President (JP)

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Treasurer (MJ)

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VP for Communications (GS)

- New member update

VP for Conference Planning (JB)

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VP for Education (DG)

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VP for Membership (JMz)

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Business Partner Liaison (JB3)

- More official letter/invitation for presentations/sponsorships sent out a few days

ago. No responses yet, but that was very recent.

- Could add information on topics or what is planned for the tour to inspire specific proposals.

- Planning to do more specific contacts for Business Partners/Conference Presenters

APPA Liaison (SG)

- APPA Awards deadline is November 30th
- FPI and NACUBO surveys are open, deadline is December 17th for both
- Looking for applications for President-Elect of APPA; deadline is December 10th

***Meeting Adjourned at 2:18PM***

**Action Items:**

1. Meeting Minutes (GS)

**Next Meeting Dates:**

Wednesday, December 19th, 2018 @ 1:30pm