



VAPPA Board Meeting Minutes - DRAFT

Date: Wednesday, Sept. 19, 2018 @ 1:30 pm

Place: Teleconference

Welcome/Introductions/roll-call. In attendance:

- Mike Merriam (MM)
- Joe Bocchiaro III (JB3)
- Craig Short (CS)
- Meghan Johnston (MJ)
- Joe Martinez (JMz)
- Julie Bubb (JB)
- David Guglielmo (DG) (Joined Late)

Absent:

- Steve Glazner (SGz)
- Greg Sachs (GS)
- John Prengaman (JP)

Review/approval of minutes

- August minutes approved

Round table updates

- President (MM)

SRAPPA conference has added a Chapter Officers meeting to bring state chapter reps together.

MM was the only VAPPA Board member who may be going.

- President-Elect (CS)

Rain before Florence was heavier than during it. No disasters.

- VP for Membership (JMz)

Hurricane Florence evacuation of proved to be unnecessary, thank goodness!

JMz has no way of seeing – and is not being notified by APPA National – if a new member that he thinks he has recruited has actually signed up and paid dues.

MM this issue to be added to the Action Items for Steve Glazner to address by our next meeting.

Old Business/ Action Items

- Education Budget
 - DG would like a ‘work-to’ or ‘work-within’ budget to know how many initiatives he should try to advance.
 - DG felt that a school had to offer dorm room accommodations to be affordable enough. Discussion concluded with a consensus that dorm rooms are never available during the school year, and facilities supervisory staff are too busy in the summers. Financial support could be given to offset hotel costs instead.
 - Other budget categories are the annual conference, membership drives, routine organizational costs, and VAPPA board initiatives. The rest could go to education.
 - MJ reported that we only just lately have had the financial resources to work with. She fully supported committing those funds. University of Richmond had such strong response to its Toolkit program that the institution was not charged for hosting.
 - MM pointed out the likelihood of future funding from SRAPPA. \$5,000 so far.
 - Discussion of the range of educational initiatives, including APPA credentialing, scholarships to APPA Institutes, and Supervisor Toolkits.

- Annual Conference
 - JB repeated that he is getting good response from Business Partners who want to put on sessions at the next conference, including his own interest in presenting for Sextant.
 - MM again emphasized the importance of having an institutional member co-present so that it doesn’t come across as a sales pitch. MM recognized the importance of Business Partner financial support for the conference.
 - Discussion followed around the number of breakout sessions (MM is planning on two rounds of six sessions each), and the need to get going on notifications or requests for papers from the membership.
 - JB brought up the idea of having an APPA certification training/exam component to the conference, perhaps on the day prior or following.

New Business

- Schedule for future VAPPA Board meeting call-ins
 - DG brought up the difficulty he was having keeping the Wednesday afternoon call-in time free on his schedule. Others agreed that mid-week is often the most booked up part of their schedules. MM agreed to poll the board for a new time.

Meeting Adjourned at 2:20PM

Action Items:

1. Meeting minutes – MM
2. Budget follow-up call between MM and MJ (Scheduled for 9/20)
3. Budget and program follow-up between MM and DG.
4. JMU Conference notification emails to MM by JB (Happened already! Boy she's quick!)
5. Conference flyer design and issuance – MM and JB
6. APPA credentialing component to the conference – MM and SG
7. Poll Board for new day of the week for call-in meeting – MM (Done!)
8. New members - do they sign up with APPA National? SG

Next Meeting Dates:

Friday, October 19th, 2018 @ 1:30pm