

**VAPPA Board Meeting Minutes - DRAFT**

**Date: Wednesday, November 15, 2017 @ 1:30 pm**

**Place: Teleconference**

**Welcome/Introductions/roll-call.  In attendance:**

* John Prengaman (JP)
* Mike Merriam (MM)
* Meghan Johnston (MJ)
* Jim Morris (JHM)
* Julie Bubb (JB)
* Joe Martinez (JMz)
* Duane Swanson (DS)
* Steve Glazner (SGz)

*Absent*:

* Scott Gesele (SGs)
* Debra Dowden-Crockett (DDC)

**Review/approval of minutes**

* October minutes were approved

**Round table updates**

* President (JP)
  + Reaffirmed dates for VAPPA 2018 conference at Hampden-Sydney (March 6-7)
  + Discussed potential sessions for the conference (UVA session with OSHA/FEMA; Drones; other member-driven topics)
  + Discussed options for voting with bylaws (email, simple majority at meetings, would like to move away from strict quorum)
* President-Elect (MM)
  + Discussed SRAPPA, saw good representation from Virginia
  + Proposed possibly setting up a group through LinkedIn as a common interest group for exchanges of ideas (JHM will explore)
* Past President (SGs)
  + Discussed the establishment of a Nominations & Elections committee for the next set of incoming positions to be filled (President-Elect; Treasurer; VP-Education; Business Partner Liaison)
* Treasurer (MJ)
  + No new update
* VP for Communications (JHM)
  + No new update

---JHM Left Meeting----

* VP for Conference Planning (JB)
  + No new update
* VP for Education (DS)
  + Discussed the need to determine a workshop for VAPPA ’18
* VP for Membership (JMz)
* Business Partner Liaison (DDC)
* APPA Liaison (SGz)

**Other Chapter business**

***Meeting Adjourned at 2:15pm***

**Action Items:**

1. Meeting minutes – JM

**Next Meeting Dates:**

Wednesday, December 20, 2017 @ 1:30pm