

Minutes

7 March 2016 - Board Meeting

The incoming Board of Directors met at 1 pm at JMU for our first face-to-face meeting.

Those present included:

Steve Glazner – APPA

Jay Williams – SRAPPA

Scott Gesele – incoming President

John Pregelman – incoming President-Elect

Meghan Johnston – incoming Treasurer

Kathy Powers – incoming VP for Communications

Julie Bubb – incoming VP for Conference Planning

Duane Swanson – incoming VP for Education

Mark Webb – incoming VP for Membership

Debra Dowden-Crockett – incoming Business Partner Liaison

Others present: Charles Grimm – JMU; Ryan Kmetz – CNU

The meeting kicked off with introductions, followed by a discussion on the VAPPA board meeting agenda the next day on 9 March.

Discussions on the board's priorities ensued. With a strawman starting to form (see VAPPA business meeting minutes below).

Discussion about support available from SRAPPA and APPA for the officers. All officers have a counterpart in one of these organizations they can tap into for questions and information.

Discussion on opening a VAPPA bank/checking account. **Action: Meghan to research and suggest options.**

Minutes

8 March 2016 - VAPPA Business Meeting

Jay Williams welcomed VAPPA attendees, and then gave a brief history of VAPPA and the work done to get to where we are today. He then called up the Board of Directors, and officially swore in the incoming board. Board members are:

Scott Gesele, Christopher Newport University – President
John Pregelman, Hampton-Sydney College – President-Elect
Meghan Johnston, University of Richmond – Treasurer
Kathy Powers, George Mason University – VP for Communications
Julie Bubb, James Madison University – VP for Conference Planning
Duane Swanson, James Madison University – VP for Education
Mark Webb, University of Virginia – VP for Membership
Debra Dowden-Crockett, Centennial – Business Partner Liaison

Scott Gesele, as the new VAPPA President, provided remarks. He began by thanking Steve Glazner and Jay Williams for their leadership in getting VAPPA back to official chapter status. He also thanked JMU for hosting VAPPA '16.

On behalf of the board, he pledged their good governance and talked about how VAPPA is the member's organization and that everyone's input and support will be critical to VAPPA's success.

He then discussed the board's initial priorities:

- Recruiting new members into the APPA/SRAPPA/VAPPA family. He challenged everyone to reach out to one local institution in their area and invite them to join.
- The board plans to formalize our goals and create a mini-strategic like plan to guide our efforts and those that follow us.
- Support for a strong educational program within Virginia was deemed important, and aligns well with APPA and SRAPPA initiatives.
- An urgent need for a webmaster was announced. [after the business meeting Greg Sachs from EMU stepped up and volunteered.]
- Board plans to hold monthly conference calls and will make them open to the membership.
- Discussed the board positions that will be opening next year and that we need people to volunteer to take over. The following positions will be open, with swearing in during VAPPA '17:
 - President Elect (1-yr term)
 - VP for Communications (2-yr term)
 - VP for Conference Planning (2-yr term)
 - VP for Membership (2-yr term)
- VAPPA '17 will be hosted by George Mason University.

Scott then unveiled the new VAPPA logo.



John Prengaman as the VAPPA President-Elect briefly went over the By-Laws and then opened it to the floor for approval. **The By-Laws were approved by voice vote by all attendees.**

Julie Bubb then addressed the membership on logistics for the conference.

Scott Gesele then came back and opened the floor for questions/comments. There was one comment about a desire to get training to the technician level. Scott agreed that this was important and would be taken under consideration as the Board decides on where to concentrate its efforts over the next year.

Scott Gesele then closed the business meeting.